Veterinary Practice Management: A Practical Guide

E-Book - Veterinary Practice Management - Maggie Shilcock 2008-01-17 Veterinary Practice Management provides all the practical tips for managing and improving the financial performance of a veterinary practice. Mandatory reading for all owners and veterinary practice managers, it also proves indispensable for commercial veterinary companies and independent outlets alike as well as for all members of the veterinary practice team and representatives who visit veterinary practice managers. Helps the new manager whether from a veterinary background or elsewhere. Includes issues around staff recruitment and training, recommending specific pet insurance to clients, new RCVS standards, RCVS Code of Professional Conduct and Medicines Regulations. Contains new information on energy and environmental waste management both essential to modern practices. Relates theory to practice through practical advice and top tips. Provides essential reading for all those taking practice management examinations or continuing professional development courses.

Veterinary Laser Surgery - Noel A. Berger 2008-01-09 Surgical and therapeutic use of lasers began in human medicine in the early 1960s. Technology and equipment advanced rapidly. Over the last ten years veterinarians have been exploring the many potential advantages that various lasers provide their patients. Because laser light energy can be applied directly to target tissue or administered to distant lesions at a remote site through fiberoptic components, laser surgery has become an invaluable and growing veterinary surgical resource. Unlike many medical technologies, the size, reliability, and portability of lasers have improved so rapidly that they are now both economically and practically feasible for the general and specialty veterinarian. Routine laser use in veterinary medicine stands poised to gain large-scale general acceptance for everyday routine and specialty procedures. Written by experts in the field, Veterinary Laser Surgery: A Practical Guide strives to help general and specialty veterinary practitioners understand, implement and expand the use of laser energy in safe and rational ways for both surgical and therapeutic procedures to further improve the veterinarians ability to enhance the patient’s quality of life.

Veterinary Medical Education - Jennifer L. Hodgson 2017-03-28 Veterinary Medical Education: A Practical Guide offers a complete resource to fundamental information on key areas of veterinary education. Provides a practical guide to the key principles of veterinary medical education. Takes a real-world approach, with concrete guidance for teaching veterinary skills and knowledge. Covers all aspects of designing and implementing a veterinary curriculum. Emphasizes key points and helpful tips. Offers a veterinary-specific resource for any veterinary educator worldwide.

Front Office Management for the Veterinary Team - E-Book - Heather Prendergast 2014-09-30 A complete guide to veterinary office management. Front Office Management for the Veterinary Team, 2nd Edition focuses on the day-to-day front office skills you need to become a valuable member of the veterinary team. It covers duties ranging from scheduling appointments to billing and accounting, managing inventory and medical records, marketing, using outside diagnostic laboratory services, and communicating effectively and compassionately with clients. This edition includes an updated chapter on pet health insurance and wellness programs as well as updated coverage of office procedures and technology. Step-by-step instructions simplify essential front office tasks! Comprehensive coverage of front office skills includes telephone skills, appointment scheduling, admitting and discharging patients, and communicating with clients. Coverage of clinical assistant ranges from examinations and history taking for patients to kennels and boarding procedures, as well as radiology and laboratory procedures. Veterinary Ethics and Legal Issues chapter helps you protect the practice, and run an office based on ethical principles. An Evolve companion website lets you practice front office tasks with exercises in bookkeeping/accounts receivable, appointment management, and charting. Downloadable working forms offer practice in completing sample checks, laboratory forms, and incident reports. Review questions and suggested activities reinforce important concepts presented in each chapter. Information on electronic banking and tax forms ensures that you adhere to the latest financial guidelines. Information on security in office communication covers the most current methods of safe, electronic communication. Practice Point boxes highlight practical information to remember while on the job. UPDATED Pet Health Insurance and Wellness Programs chapter describes how pet insurance and wellness programs may integrated into a successful business. UPDATED chapters include the most current information on team management, human resources, marketing, inventory management, and preparing and maintaining a budget. UPDATED coverage of technology and procedures includes new computer screen shots, new photos, revised What Would You Do/Do Not Do boxes addressing real-life situations, and a glossary, helping you make a smooth transition into the workplace.

Veterinary Practice Management - John S. M. Bower 2008-04-15 The third revised edition of this comprehensive book continues to provide an essential source of information on practice management. It gives straightforward guidance to veterinary surgeons setting up in practice for the first time as well as being invaluable to established practitioners and staff keen to improve the efficiency of their business. Those preparing for the Certificate in Veterinary Practice Management will find it particularly helpful. Written by recognised experts in their field, Veterinary Practice Management now includes new chapters on veterinary nurse clinics, pharmacy management, management accounts and staff appraisals. There is also new material providing information and advice on partnership contracts, business marketing and health and safety.

Veterinary Inventory Questions Answered - James E. Guenter 2010-01-01 Veterinarians are increasingly aware of the need to recognise they are working in a business enterprise. From operating as small practices twenty years ago, veterinary businesses are now run along sophisticated models and operate out of multi-million pound hospitals. Drawing together the latest information on practice management, this textbook provides practical and straightforward coverage of major elements, including client relationships and staff management, business and financial procedures, computer systems and project management. With a focus on practical solutions and a section dedicated to useful, everyday checklists and templates, this book is a necessary tool for any practice manager and a valuable guide for veterinary students.

Practice Made Perfect - Marsha L. Heinke 2014-05-14 A complete guide to veterinary office management, Front Office Management for the Veterinary Team, 2nd Edition focuses on the day-to-day front office skills you need to become a valuable member of the veterinary team. It covers duties ranging from scheduling appointments to billing and accounting, managing inventory and medical records, marketing, using outside diagnostic laboratory services, and communicating effectively and compassionately with clients. This edition includes an updated chapter on pet health insurance and wellness programs as well as updated coverage of office procedures and technology. Step-by-step instructions simplify essential front office tasks! Comprehensive coverage of front office skills includes telephone skills, appointment scheduling, admitting and discharging patients, and communicating with clients. Coverage of clinical assistant ranges from examinations and history taking for patients to kennels and boarding procedures, as well as radiology and laboratory procedures. Veterinary Ethics and Legal Issues chapter helps you protect the practice, and run an office based on ethical principles. An Evolve companion website lets you practice front office tasks with exercises in bookkeeping/accounts receivable, appointment management, and charting. Downloadable working forms offer practice in completing sample checks, laboratory forms, and incident reports. Review questions and suggested activities reinforce important concepts presented in each chapter. Information on electronic banking and tax forms ensures that you adhere to the latest financial guidelines. Information on security in office communication covers the most current methods of safe, electronic communication. Practice Point boxes highlight practical information to remember while on the job. UPDATED Pet Health Insurance and Wellness Programs chapter describes how pet insurance and wellness programs may integrated into a successful business. UPDATED chapters include the most current information on team management, human resources, marketing, inventory management, and preparing and maintaining a budget. UPDATED coverage of technology and procedures includes new computer screen shots, new photos, revised What Would You Do/Do Not Do boxes addressing real-life situations, and a glossary, helping you make a smooth transition into the workplace.

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